

# Public Business Guide

Hours 8:30a.m. - 5:15p.m.

Contact 079-435-0355

Closed Saturdays, Sundays, National Holidays,  
year end and New Year holidays

Home Page <http://www.town.harima.lg.jp>

E-mail [harima@town.harima.lg.jp](mailto:harima@town.harima.lg.jp)

In emergencies such as death notifications, etc, notification can be made on holidays or even at night. Please come to the caretaker's office located at the west entrance (at left side of Town Hall when facing the main entrance).

## Personal Seal Registration (jitsuin)

In Japan, the stamp made by a seal has almost the same power as a signature in other countries. Seals are classified into two types. The "mitomein" or personal seal that is normally used, and the "jitsuin" or registered seal that is registered at the town office. When you apply to register your personal seal at Town Hall, you will first be issued a personal seal registration card. Later you will receive a Seal Registration Certificate. This is a document to prove the authenticity of your registered seal and you will need this certificate whenever you use your registered seal. Each person is permitted only one registered seal, and this seal cannot be utilised by any other person. Please be aware that the registration process may take several days.

**Residents' Affairs Group**

## Change In Address

When you change your address Town Hall must be notified. Notification can only be given by the person who is changing address, or by a family member of that person. In extenuating circumstances, it is possible for a representative to notify Town Hall, however a letter of authority will be required.

**Residents' Affairs Group**

## Foreigner Registration

Foreigners staying in Japan more than 90 days need to register themselves with their local public office within 90 days of their arrival in Japan or, for newborns, within 60 days of birth. Foreigners 16 years of age and older are required to carry their registration cards with them at all times. Please also notify your local public office of any change of address or any other relevant changes.

**Residents' Affairs Group**

## Pregnancy

When you become aware that you are pregnant, we recommend you notify Town Hall. We can provide you with the Mother and Child Health Handbook and help you with advice.

**Health and Safety Group**

## Childbirths

For babies born in Japan, you need to register your newborn child within 14 days of the birth.

**Residents' Affairs Group**

Apply for the Health Care Costs Assistance for Infants

**Insurance and Pension Group**

Apply for the government Child Allowance

**Welfare Group**

We also have various support available to help ensure your child's development and good health. For example, we provide free medical examinations for the different stages of your child's growth.

**Health and Safety Group**

## Deaths

Please notify Town Hall within 7 days of a death. You will also need to reserve a day and time for use of the Inami Crematory. A cremation permission document will be issued. Please take this with you to the crematory.

**Residents' Affairs Group**

## Residents Associations

There are 47 local Residents Associations in Harima Town. These bodies are self-governing and perform localised duties such as distributing public information, caring for the natural environment, maintaining meeting venues and so on. The groups are formed under the slogan of "Making our town brighter and easier to live in". To participate, you should contact your local Residents Association chairman directly.

### General Affairs Group

## International Exchange

To promote internationalization of the region, we established the Harima-cho International Friendship Association on July 7<sup>th</sup>, 1996. We hold language classes, international cooking classes and also engage in culture exchange activities with foreign cities. Please feel free to contact us anytime at the Town Hall.

### International Friendship Association

Hours 9:00a.m. - 5:00p.m.

Contact 079-435-0356

E-mail [harimacho-ifa@bb.banban.jp](mailto:harimacho-ifa@bb.banban.jp)

## Pet death

Please bring your body of your pet when it passes away. First wrap it with a plastic bag and then put it inside a carbon box.

### Health and Safety Group

## Sister Cities

- In March 1993, we signed a Friendship agreement with Wahei Ward, Tenshin City, China.
- In March 1999, we signed a Sister Cities Cooperation agreement with Lima City, Ohio, U.S.A.

## Annual Events in Harima-cho

Spring • • • Health and Wellness Festival

Summer • • Summer Festival

Autumn • • Art Exhibition

• • Onaka Iseki Festival

Winter • • • Community Run

## Other Procedures

National Health Insurance

– applications and cancellations.

[Insurance and Pension Group](#)

Government Pension Plan

– applications and cancellations.

[Insurance and Pension Group](#)

Long-term Care Insurance for the Elderly.

[Insurance and Pension Group](#)

Nursery School Entrance Procedure.

[Welfare Group](#)

Livelihood Subsidies.

[Welfare Group](#)

Physical Disability Assistance Information.

[Welfare Group](#)

Kindergarten Entrance Procedure.

[General Affairs of Education Group](#)

Elementary & Junior High School Transfers.

[General Affairs of Education Group](#)

Water Supply - connections and cancellations

[Waterworks Group](#)

Electricity – connections and cancellations.

[Kansai Electric Power Co.,](#)

[Kakogawa Office : 079-421-3201](#)

Telephone Service

– connections, cancellations and transfers.

[NTT Nishi Nihon,](#)

[Kakogawa Office : Just dial \[116\]](#)

Propane Gas Supply, Town Gas Supply

– connections and cancellations.

[Contact your nearest gas supply company](#)

Car parking Space- registrations and changes.

[Kakogawa Police Station](#)

Drivers Licence - renewals.

[Akashi Drivers Licence Renewal Center](#)

Motor Scooters, Motorbikes, etc (under 125cc)

- registration.

[Taxation Group](#)

Garbage and Sewage - disposal.

[Health and Safety Group](#)

## Change of Address

	<b>Moving In Notification :</b> (moving in to Harima Town)	<b>Moving Out Notification :</b> (moving out of Harima Town)	<b>Relocation Notification :</b> (moving house within Harima Town)
<b>Notification time</b>	Within 14 days of moving house	Before the move or within 14 days of moving house	Within 14 days of moving house
<b>Notifying person</b>	Yourself or a family member	Yourself or a family member	Yourself or a family member
<b>Required items</b>	<ul style="list-style-type: none"> <li>· Change of Residence Notification</li> <li>· Moving-out Certificate</li> <li>· Personal seal</li> </ul> <p>* AND IF APPLICABLE</p> <ul style="list-style-type: none"> <li>· Pension Handbook (policy holder only)</li> </ul>	<ul style="list-style-type: none"> <li>· Change of Residence Notification</li> <li>· Personal seal</li> </ul> <p>* AND IF APPLICABLE</p> <ul style="list-style-type: none"> <li>· Certificate of Medical Assistance for the Elderly (recipient only)</li> <li>· Certificate of Medical Assistance for Welfare Recipients (recipient only)</li> <li>· National Health Insurance Certificate (policy holder only)</li> <li>· Personal Seal Registration Card (holder only)</li> </ul>	<ul style="list-style-type: none"> <li>· Change of Residence Notification</li> <li>· Personal seal</li> </ul> <p>* AND IF APPLICABLE</p> <ul style="list-style-type: none"> <li>· National Health Insurance Certificate (policy holder only)</li> <li>· Residential Basic Records Book Card (recipient only)</li> <li>· Pension Handbook (policy holder only)</li> </ul>

## Changes to Family Registration

	<b>Births</b>	<b>Deaths</b>	<b>Marriages / Divorce</b>
<b>Notification time</b>	Within 14 days of birth	Within 7 days of notification of death	The marriage/divorce will be validated upon receipt of Marriage/Divorce Notification Document.
<b>Notification place</b>	<p>You may register at the public office nearest to any of the following places,</p> <ul style="list-style-type: none"> <li>· The present address of either the mother or father</li> <li>· The original registered family address of either the mother or father</li> <li>· The place (address) of birth</li> </ul>	<p>You may notify at the public office nearest to any of the following places,</p> <ul style="list-style-type: none"> <li>· The original registered family address of the deceased</li> <li>· Notifying person's address</li> <li>· The place (address) of death</li> </ul>	<p>You can register a marriage/divorce at the nearest public office to the registered family address of the couple, or the one nearest their present residential address</p>
<b>Notifying person</b>	The mother or father	A relative or if unavailable – a cohabitant or if unavailable – the landlord	The couple
<b>Required items for Registering</b>	<ul style="list-style-type: none"> <li>· Birth Notification Document</li> <li>· Birth certificate</li> <li>· Notifying person's personal seal</li> </ul>	<ul style="list-style-type: none"> <li>· Death Notification Document</li> <li>· Death Certificate</li> <li>· Notifying person's personal seal</li> </ul>	<ul style="list-style-type: none"> <li>· Marriage/Divorce Notification Document</li> <li>· Notifying person's personal seal</li> <li>· An official extract of Family Registration (If the original registered family address is not in Harima Town)</li> </ul>
<b>Other requirements</b>	<ul style="list-style-type: none"> <li>· Mother and Child Health Handbook</li> <li>· National Health Insurance Certificate (policy holder only)</li> </ul>	<ul style="list-style-type: none"> <li>· National Health Insurance Certificate (policy holder only)</li> <li>· Pension Handbook (policy holder only)</li> </ul>	<ul style="list-style-type: none"> <li>· National Health Insurance Certificate (policy holder only)</li> <li>· Pension Handbook (policy holder only)</li> </ul>

# Profile of Harima-cho

## The Harima-cho Resident Charter

Harima-cho is an ancient village, full of history. Our town flourishes on natural gifts and ancestral efforts.

We established this charter to make our town a more peaceful and worthwhile hometown

- In Harima-cho,
- We grow flowers and trees to make the town prosperous.
  - We respect one another and have opportunities to meet eye-to-eye.
  - We enjoy working and we create happy homes.
  - We are familiar with sports and we stay in shape.
  - We deepen our knowledge and develop a wealth of culture. (Since March 27, 1982)

## Let's live together in Harima, a town of friendly people

We are living in a time of admirable history and favorable natural resources and we hope to lead a good life with a happy heart. All of us take care of each other's lives and rights. We learn together, and get in touch as comrades, and therefore widen our sympathetic circles. Now, we will get back to the basics of human respect, and we declare, "Let's live together in Harima, a town of friendly people."

We aim to make a bright town where everyone lives in a happy family and greets the 21<sup>st</sup> century with pride.

- In Harima-cho,
- We will raise consciousness about human rights and get rid of all discrimination.
  - We will make progress in learning and acquire the knowledge to live a just life.
  - We will deepen our understanding of each other and make warm human relationships.

(Since April 28, 1989)



Town Emblem

The town emblem's design is made using Harima-cho's "Harima" in Katakana, an alphabet of the Japanese syllabary. The design's lower part opens to represent the port in the hope that Harima-cho would prosper forever with the port as the central focus. (Since April 1, 1962)



Logo Symbolising Friendliness

This symbol represents the creation of confidential relationships and conveys the message; "Living together." The color represents warm human relationships, full of good conversations, and a bright and equal future.



Town Flower "Chrysanthemum"

## Transportation Guide

